



JR. CIVIC EMPLOYMENT OPPORTUNITIES – Fall 2023

Please submit your resume and references directly to education@civictheatre.org if you are interested in any of the positions listed below.

Civic Theatre does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital or familial status, sexual orientation, gender identity, veteran status or any other basis prohibited by local, state, or federal law.

We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+ individuals, people with disabilities, veterans, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.

Booth Tarkington Civic Theatre and its education wing, JR. CIVIC, seek to fill the following positions:

- **Classroom Instructor (Acting)**
 - This position is hired on a session-to-session basis. Classes at Civic Theatre are held year-round on a seasonal schedule.
 - Class times are generally Mondays-Thursdays, afterschool, and on Saturday mornings. Times and days of the week vary according to age group.
 - Applicant must hold at least a bachelor's degree in theatre OR have cumulative experience equal to that level of degree.
 - Applicant should have experience working with youth in the Kindergarten to 8th grade range.
 - Applicant should be confident with lesson planning and interested in developing curriculum for process-based theatre education workshops.
 - Applicant should be organized and prompt.
 - This position requires strong classroom management skills.
 - Hiring process will include an in-person interview and a standard criminal background check.
 - Start date – September 11, 2023; Pay = \$50/hr.

- **Musical Theatre Classroom Instructor**
 - This position is hired on a session-to-session basis. Classes at Civic Theatre are held year-round on a seasonal schedule.
 - Class times are generally Mondays-Thursdays, afterschool, and on Saturday mornings. Times and days of the week vary according to age group.
 - Applicant must hold at least a bachelor's degree in music or theatre OR have cumulative experience equal to that level of degree.



BOOTH TARKINGTON CIVIC THEATRE · JR. CIVIC EDUCATION PROGRAM

Brent E. Marty, Director of Music & Education · Holly Stults, Education Programs Director

- Applicant must have at least basic piano skills and be able to confidently teach musical theatre-style music.
 - Applicant should have experience working with youth in the Kindergarten to 8th grade range.
 - Applicant should be confident with lesson planning and interested in developing curriculum for process-based theatre education workshops.
 - Applicant should be organized and prompt.
 - This position requires strong classroom management skills.
 - Hiring process will include an in-person interview and a standard criminal background check.
 - Start date – September 11, 2023; Pay = \$50/hr.
- **Classroom Accompanist**
 - This position is hired on a session-to-session basis. Classes at Civic Theatre are held year-round on a seasonal schedule.
 - Class times are generally Mondays-Thursdays, afterschool, and on Saturday mornings. Times and days of the week vary according to age group.
 - Duties for this position include accompanying musical theatre education classes for youth on piano.
 - Applicant must have advanced piano playing skills and be a strong sightreader.
 - Start date – September 11, 2023; Pay = \$50/hr.